

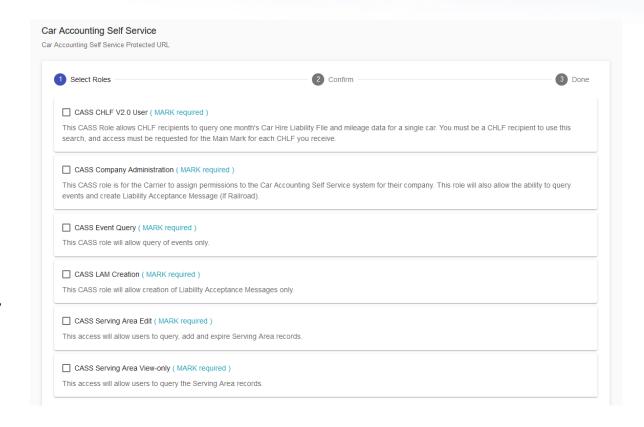


- Permissions
- Accessing the Application
- Searching for Events
- Creating Liability Acceptance Messages (LAM)
- Searching Car Hire Liability File (CHLF)
- Reports
- Serving Area File
- Overview of Centralized Car Hire
- Helpful Links

Permissions



- There are six possible user roles in the CASS application:
 - CASS CHLF V2.0 User
 - CASS Company Administrator
 - CASS Event Query
 - CASS LAM Creation
 - CASS Serving Area Edit
 - CASS Serving Area View-Only



Permissions



Task	Description
CASS CHLF V2.0 User	This role enables Car Hire Liability File (CHLF) recipients to search a CHLF for a single car's liability file records, including cycle data with time and mileage payments for a month. Users must request access under any mark for which they receive a CHLF.
CASS Company Administration	This role is for the company administrator of the requesting company. This is the person responsible for approving access to CASS for their company. This role includes the CASS LAM Creation role and the CASS Event Query role.
CASS Event Query	This role is for the CASS user who only has access to Event Query.
CASS LAM Creation	This role is for the CASS user who creates Liability Acceptance Messages. This role includes CASS Event Query access.
CASS Serving Area Edit	This access will allow users to query, add, and expire Serving Area records.
CASS Serving Area View-only	This access will allow users to query the Serving Area records.

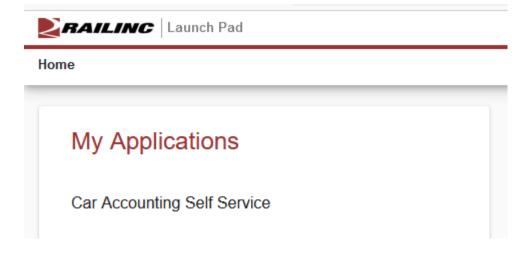


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Accessing the Application



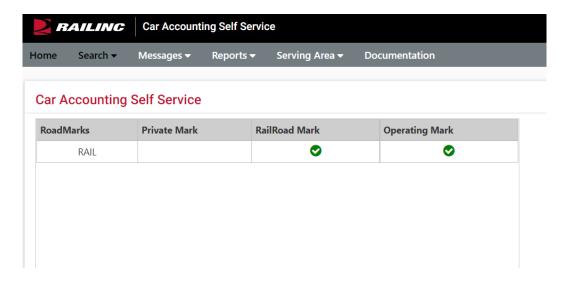
 Once permission is granted, you can access the CASS application via the Launch Pad, under the My Applications section.



Accessing the Application



 The list of marks you have access to will be shown on the home page of the CASS application:

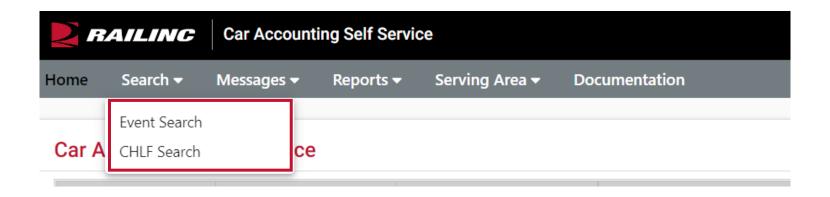




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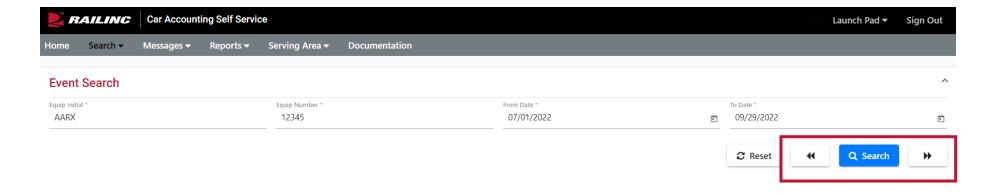


 You can search for events two ways — using the Event Search, or if you are a CHLF participant, the CHLF Search.



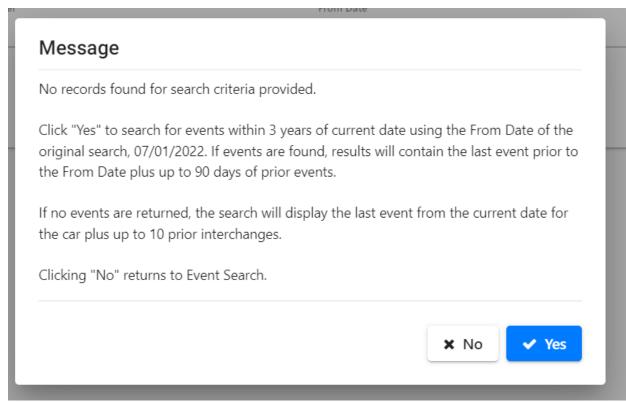


 CASS Event Search enables users to search for events by entering a single car and a start and end date range.



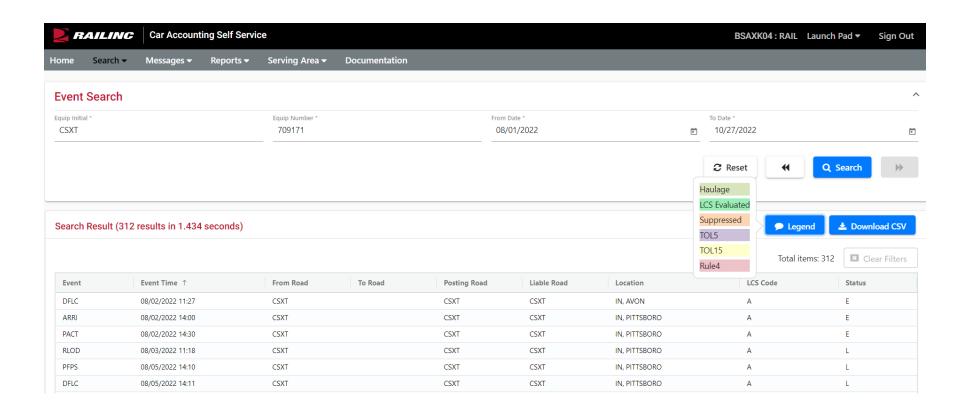


 When performing a search, if no events are found for the specified search parameters, you will be presented with the message below and two options:



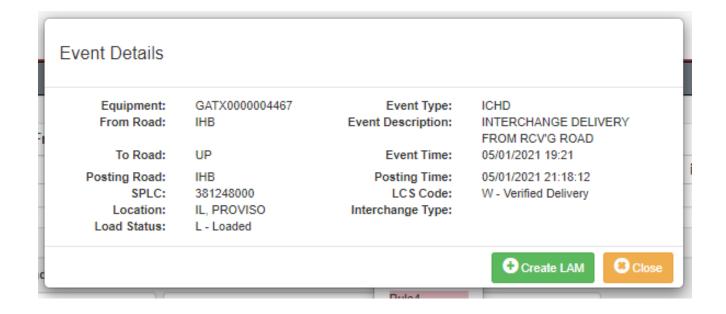


An event search returns all events for up to a 90-day date range.





 From the search results page, double-click on any event to view details of the movement event and/or create a LAM from that event.

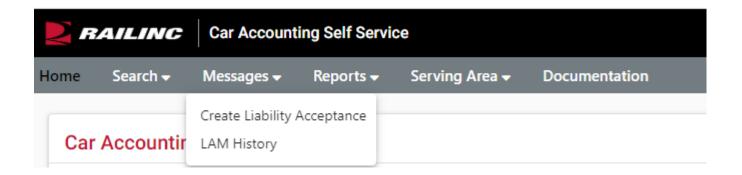




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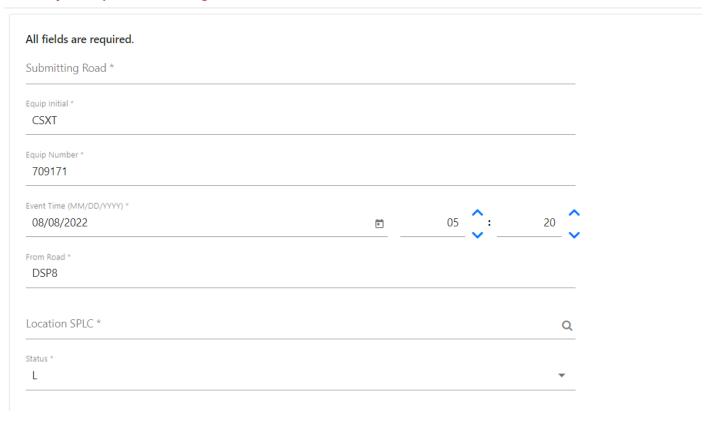
 Users can create a LAM from an existing event or via the Messages dropdown under 'Create Liability Acceptance.'





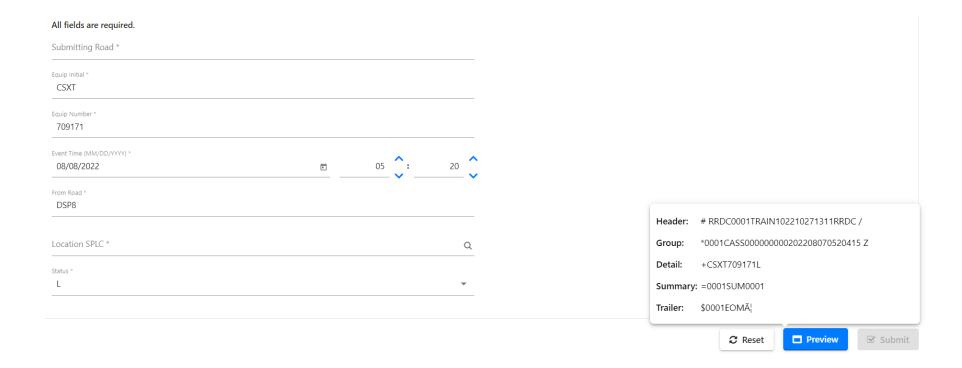
All fields shown are required:

Liability Acceptance Message





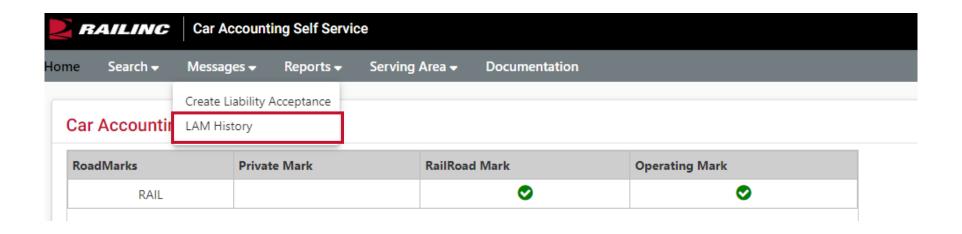
You can submit the LAM or preview the message before submitting.



Creating Liability Acceptance Messages – Viewing Message History

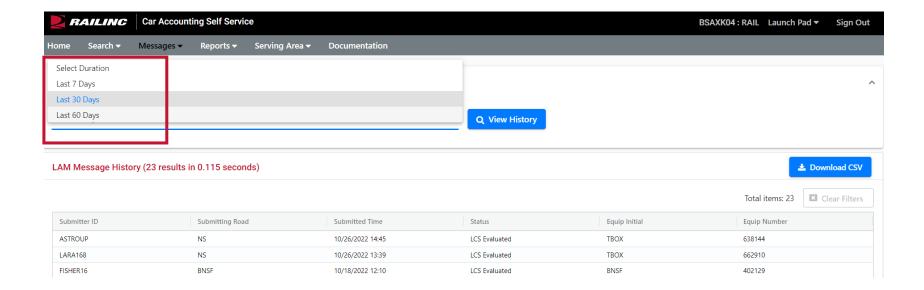


Users can view LAM History for their mark.





 Users can view LAM History, sort the search results or download the results to CSV.



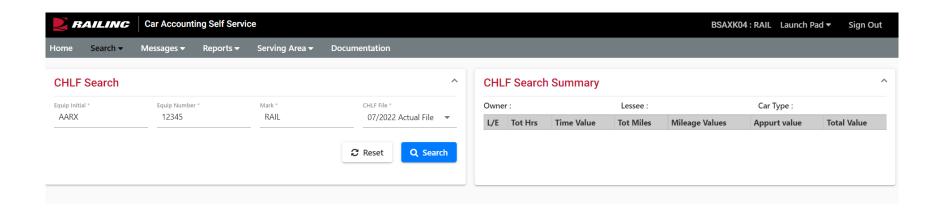


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Searching CHLF



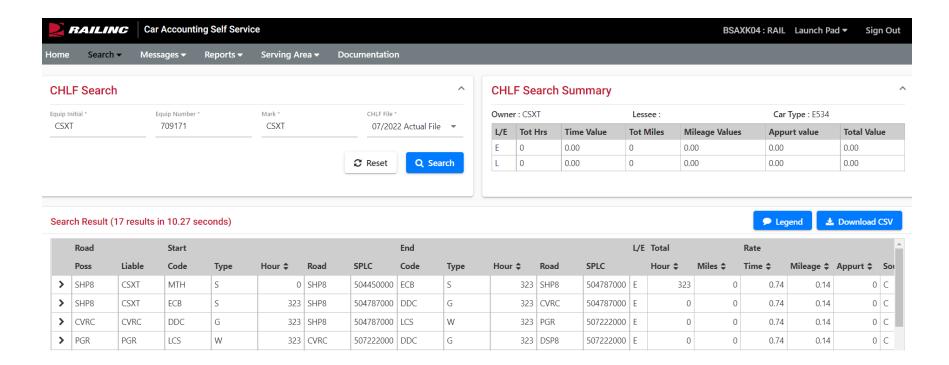
 Car Hire Liability File (CHLF) Search enables users to search a CHLF for a single car's liability file records.



Searching CHLF



CHLF Search results show the activity of the car for the month.



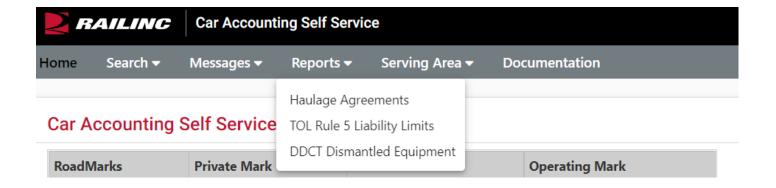


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Reports



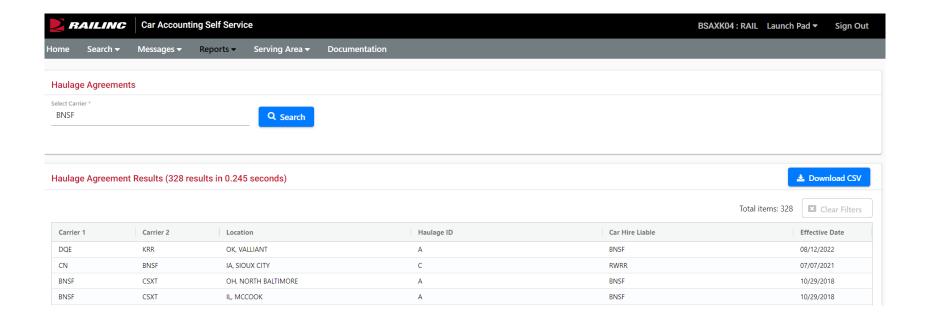
 CASS provides the following reports to assist users. Each of these reports can be exported as a spreadsheet.



Reports – Haulage Agreements



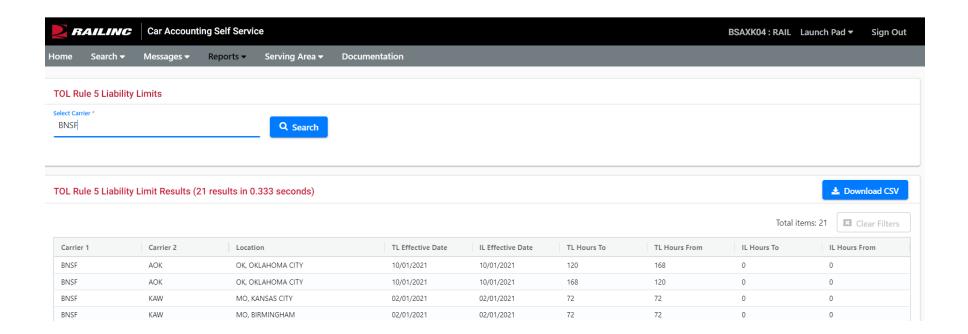
 Haulage agreements are displayed when the selected carrier is listed as Carrier 1, Carrier 2, or Car Hire Liable Carrier.



Reports – TOL Rule 5 Liability Limits



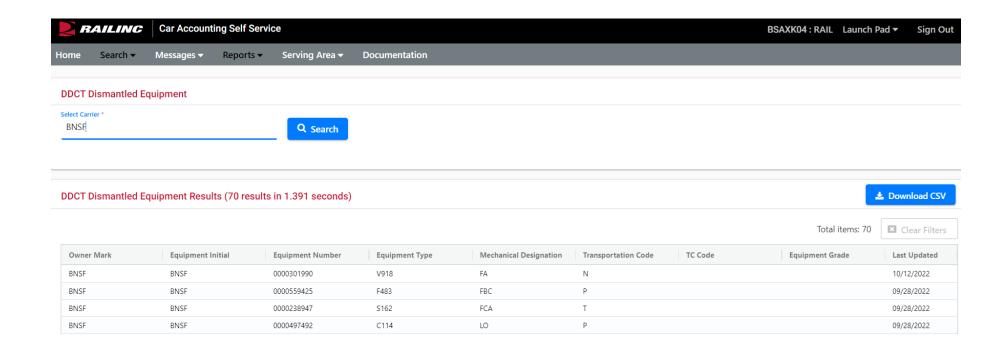
 This report shows the agreed limit between the switch carrier and the line-haul carrier.



Reports – DDCT Dismantled Equipment Report RAILING



This report shows all cars that have moved to DEAD status.

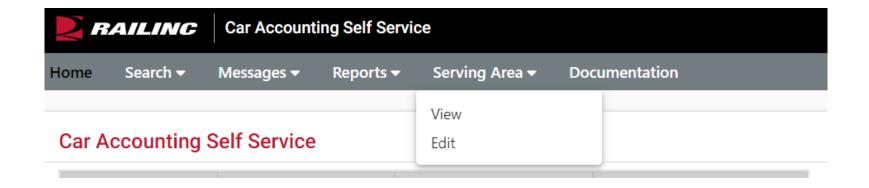




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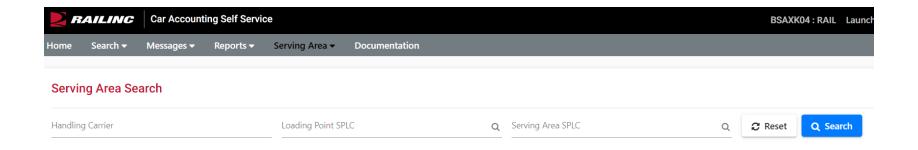


 The Serving Area File contains geographic locations used for car hire reclaims under Car Hire Rule 22.



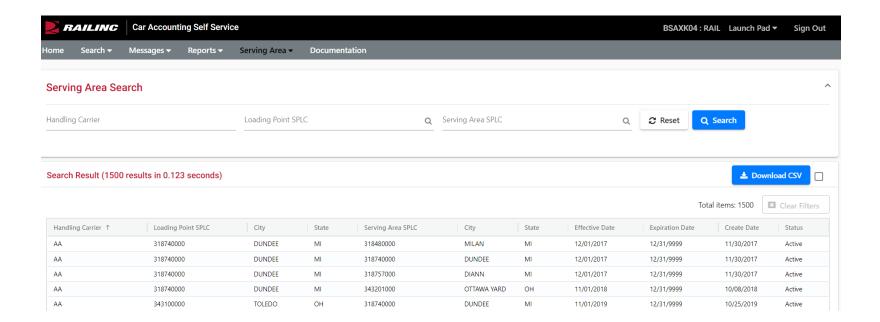


 Search the Serving Area File using the search criteria fields Handling Carrier, Loading Point or Serving area SPLC.





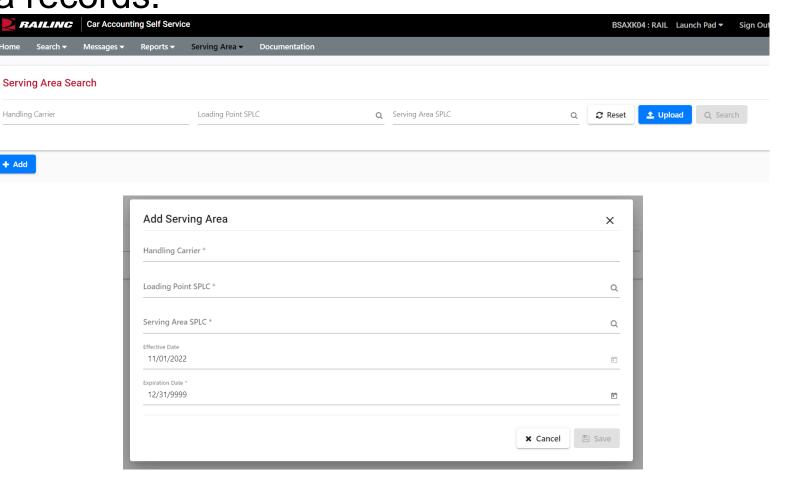
The Serving Area Search Results will display up to 1500 records.



+ Add

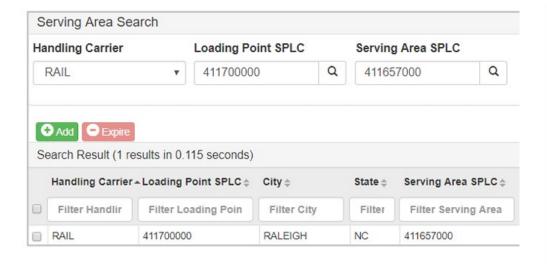


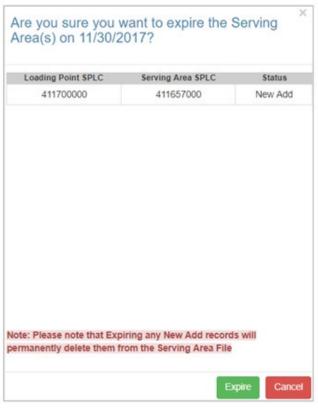
 Users with CASS Serving Area edit permission can add and expire serving area records.





 To expire a record, select the checkbox to the left of the record displayed in the Serving Area Search Results section.



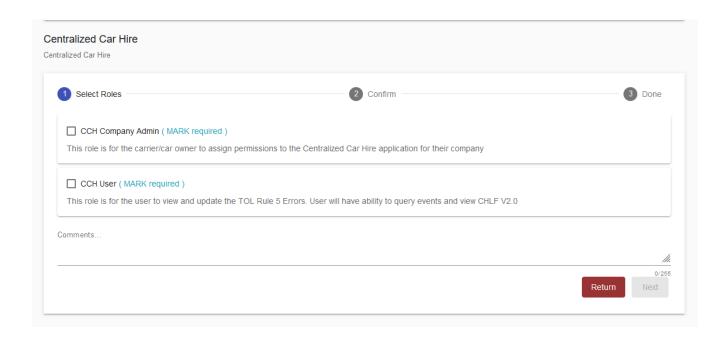




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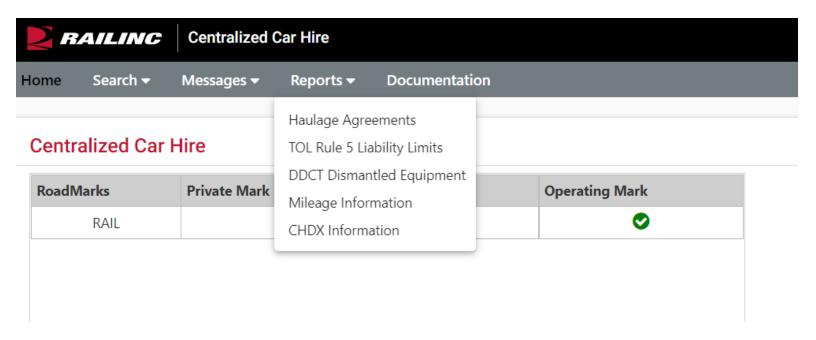


- There are two user roles in the Centralized Car Hire application:
 - CCH Company Admin
 - CCH User



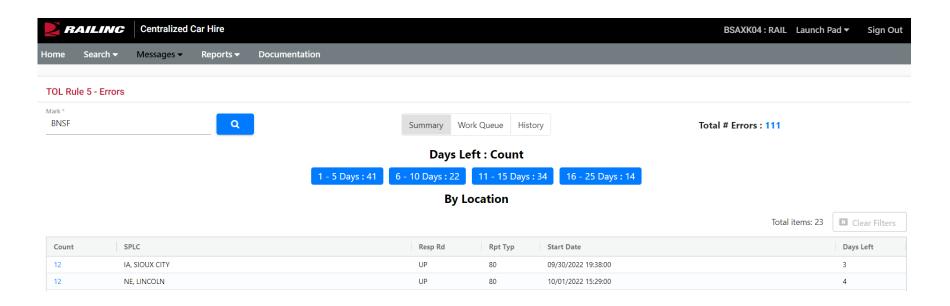


- In addition to performing all the CASS tasks, CCH users can:
 - Correct Transfer of Liability (TOL) Rule 5 errors.
 - Create standard mileage reports for the U.S., Canada and Mexico.
 - Convert CHLF V2 to the Car Hire Data Exchange (CHDX) format.



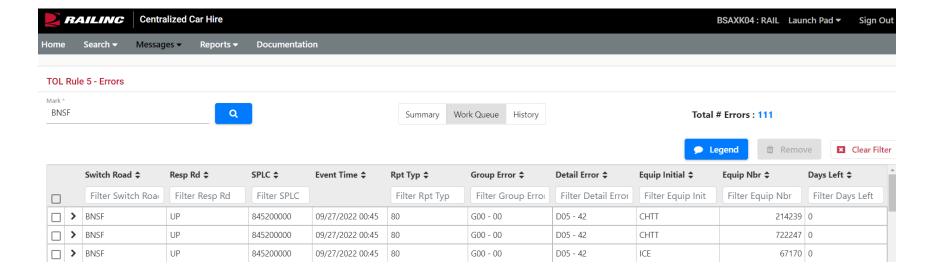


- There are three views under the TOL Rule 5 Errors tab:
 - Summary View
 - Work Queue
 - History



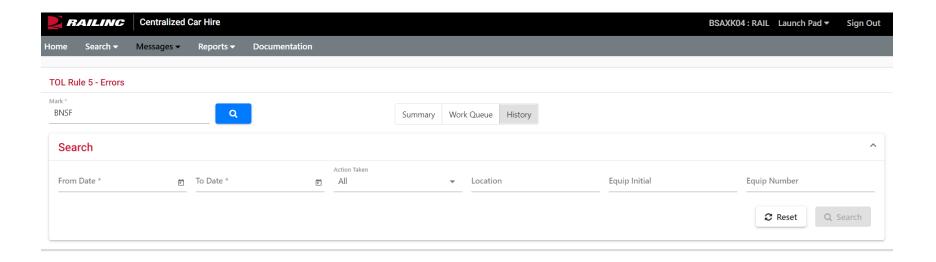


The TOL Rule 5 Errors Work Queue lists errors that can be corrected.



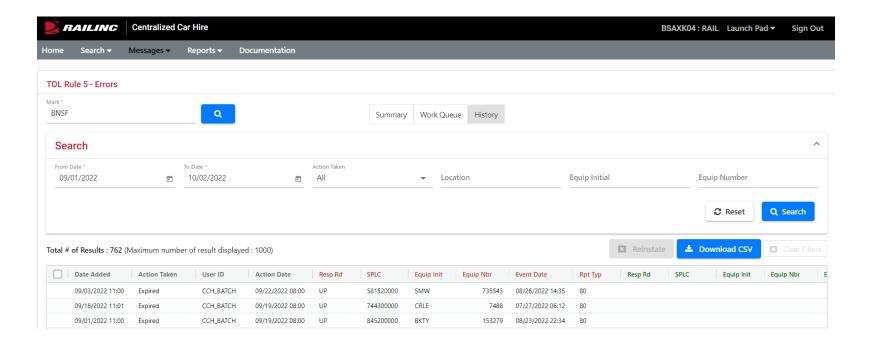


 The History view enables users to view all TOL Rule 5 Errors including expired, corrected and removed errors.



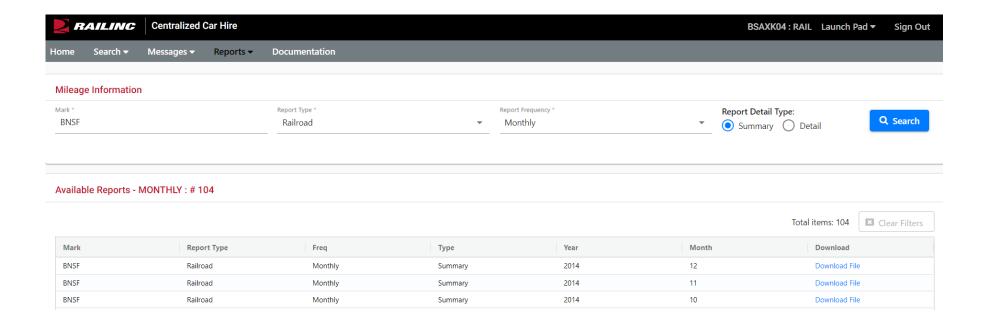


• The TOL Rule 5 Errors History search results show TOL Rule 5 Errors that match your search criteria.



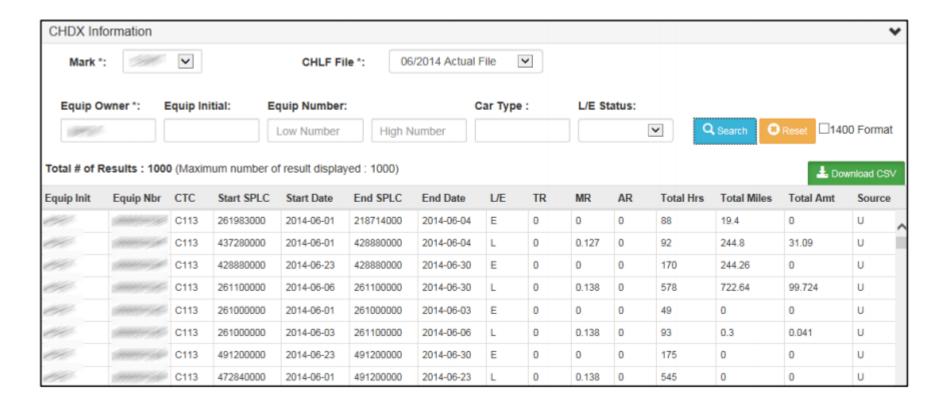


 The Mileage Information Report shows mileage information for individual U.S. states, Canada and Mexico.





 The CHDX Information Report shows car hire payment information in the car hire payable format.





- There are two CHDX Information Report file format options:
 - CHDX Information Report viewed as a *.csv file.

ICR	Sept.	delas.	141117	1426	X	3020	414	Selection of the select	1000	1	10	31	201
CR	140	466	141117	1426	X	3020	414	Sec.	6457	1	10	31	20
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CR	Sell.	100	141117	1426	x	3020	414	Section 1	(September 1)	1	10	31	20
CR	Sell.	dille.	141117	1426	X	3020	414	Section 1	(September 1)	1	10	31	20
iCR	Sept.	dille.	141117	1426	X	3020	414	Section 1	(September 1)	1	10	31	20
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ICR	Sept.	all of	141117	1426	X	3020	414	Section 1	(September 1)	1	10	31	20
CR	Sell.	all the	141117	1426	X	3020	414	Sec.	SEASON .	1	10	31	20
ICR	Sell.	all of	141117	1426	X	3020	414	Sec.	(September 1)	1	10	31	20
CR	Sept.	alle.	141117	1426	X	3020	414	1960	(SMC)	1	10	31	201

• CHDX Information Report viewed as a 1400-byte file.

1400 BYTE (ATA													
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CR	1	1411171439	X 003020	414						SHILL	1010312014	4062014061	(000	0027047C113
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CR	1	1411171439	X 003020	414						SHIP H	1010312014	4062014061	(000	0027262C113
CR	1	1411171439	X 003020	414						SHIP H	101031201	4062014061	:000	0027262C113
CR	1	1411171439	X 003020	414						SHILL	101031201	4062014061	(000	0027262C113
CR	1	1411171439	X 003020	414						SHILL	101031201	4062014061	(000	0027264C113
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CR	1	1411171439	X 003020	414						SHILL	101031201	4062014061	(000	0027265C113
CR	1	1411171439	X 003020	414						SHILL	101031201	4062014061	(000	0027265C113
CR	46	1411171439	X 003020	414						SHIGH	1010312014	4062014061	:000	0027265C113
CR	100	1411171439	X 003020	414						SHOW	1010312014	4062014061	(000	0027265C113



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Helpful Links

- Car Hire Product Page
- CASS User Guide
- CCH User Guide
- CHLF User Guide
- FAQ Document



Home > Products & Services > Car Hire

Car Hire

Car Hire is rental paid by railroads to equipment owners. Click on the title of each Car Hire Railinc application below for

Car Hire for railroad marked cars is governed by the AAR Circular OT-10, Code of Car Hire Rules and Interpretations Freight.

Car Hire for private marked cars is governed by tariff RIC 6007

- · Car Accounting Self-Service
- · Car Hire Accounting Rate Master

- · Car Hire Data Exchange
- · Car Hire Rate Negotiation Self-Service

Car Hire Training

This series of presentations explains the various principles of car hire, the charge paid by one railroad for its use of another railroad's railcars. This training program is fully endorsed by the AAR Equipment Assets Committee (EAC) and the Association of Car Accounting and Car Service Officers (ACACSO). The material was originally presented by industry experts at the American Short Line & Regional Railroad Association (ASLRRA) convention in April 2013.

Be sure to turn your speakers on/up to hear these presentations.

Related Links

Bid and Offer Roster List (via FindUs.Rail)

Related Support Documents

Car Accounting Self-Service User

Car Accounting Self-Service FAQs

Car Hire Liability File Overview Car Hire Liability File User Guide

Car Hire Data Exchange User Guide

TRAIN II User Guide CHRNSS Overview

CHRNSS User Guide

CHRNSS FAOs

Default Rate Table Q2 2021 (pdf)











