



# Last Three Loaded STCC User Guide



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Last Updated: November 2021

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## Learning about Last Three Loaded STCC

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### Overview

In conjunction with the National Grain and Feed Association and the railroads, the Last Three Loaded STCC application was developed to address certain provisions of the Food Safety Act concerning “cross-contact” with allergen commodities. With Last Three Loaded STCC, users can search for the most recent Standard Transportation Commodity Codes (STCCs) and Waybill Dates from the three most recent loaded waybills. This application also supports railroad opt-in for Option B where searches for the last loaded STCC are unfiltered and the next 2 loaded STCCs are filtered to show allergens.

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### System Requirements

For information about the system requirements of Railinc web applications and for information about downloading compatible web browsers and file viewers, refer to the [Railinc UI Dictionary](#).

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### Accessing the Railinc Customer Success Center

The Railinc Customer Success Center provides reliable and timely high-level support for Railinc customers. Representatives are available to answer calls and respond to emails from 7:00 a.m. to 7:00 p.m. Eastern time, Monday through Friday, and provide on-call support via pager for all other hours to ensure support 24 hours a day, 7 days a week. Contact us toll-free by phone at 877- RAILINC (1-877-724-5462) or send an email directly to [csc@railinc.com](mailto:csc@railinc.com).

## Getting Started

Access Last Three Loaded STCC by using Railinc’s Single Sign-On (SSO), a web application that provides convenient access to a variety of Railinc products. If you have an SSO login, go to the Railinc portal at <https://public.railinc.com/> and log into SSO by selecting the **Customer Login** link in the top right corner. Enter your user ID and password in the fields and select **Sign In**.

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## Registering to Use Railinc SSO

Each Last Three Loaded STCC user must register to use Railinc’s SSO. If you are not already registered for an SSO login, go to the Railinc portal at <https://public.railinc.com/> and log into SSO by selecting the **Customer Login** link in the top right corner (Exhibit 3). Select the **Create an account now** link. Once you have completed SSO registration, log into SSO to request access to Last Three Loaded STCC.

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## Requesting Access to Last Three Loaded STCC

After you receive authorization to use Railinc’s SSO, you must request access to Last Three Loaded STCC by following the instructions in the [Railinc Single Sign-On User Guide](#).

Your level of access and authorization for Last Three Loaded STCC is determined when you request access through Railinc’s SSO. Below is the Last Three Loaded STCC role. The user role you choose determines what functions you can perform.

**Exhibit 1. Last Three Loaded STCC Role**

Task	Description
Last Three Loaded STCC User	This role enables users to search equipment

Upon receipt of your request in SSO as shown below, user roles are assigned by Railinc.

### Exhibit 2. Last Three Loaded STCC Request Permission

The screenshot shows a web form titled "Last Three Loaded STCC". At the top, it says "Last Three Loaded STCC" and "Last Three Loaded STCC". Below this is a progress bar with three steps: "1 Select Roles", "2 Confirm", and "3 Done". Under the "1 Select Roles" step, there is a checkbox labeled "Last Three Loaded STCC User Role ( MARK required )" with the text "Last Three Loaded STCC User Role" below it. Below the checkbox is a "Comments..." text area. At the bottom right, there are two buttons: a red "Return" button and a grey "Next" button. A small clock icon shows the time "02:55".

Once you receive e-mail notification of access to Last Three Loaded STCC, you can log on and begin using Last Three Loaded STCC.

## Logging In

Use the following procedure to log into Last Three Loaded STCC:

1. Open your internet browser and enter <https://public.railinc.com> to open the Railinc website.
2. Select the **Customer Login** link in the upper right of the page. The Account Access page is displayed.

### Exhibit 3. Railinc Login

The top screenshot shows the Railinc website header with the logo and navigation links: "Products & Services", "Resources", "Support", "About Railinc", "Careers", and "Contact Us". A "CUSTOMER LOGIN" link with a right arrow is highlighted in the top right corner. Below the navigation is a search bar and a banner with the text "THE RAILROAD INDUSTRY'S Innovative & Reliable Resource for Technology Solutions" and a right arrow. A small chart labeled "EQUIPMENT NOTIFICATION" is also visible.

The bottom screenshot shows the "ACCOUNT ACCESS" login page. It features a "User ID:" input field, a "Password:" input field, and a red "Sign In" button. Below the "Sign In" button are two links: "Forgot Password?" and "Forgot User ID?". At the bottom, there is a section titled "Don't have a Railinc Account?" with a link "Create an account now".

3. Enter your **User ID** and **Password**. Select **Sign In**. The Railinc Launch Pad is displayed.
4. In **My Applications**, select **Last Three Loaded STCC**.
5. The Last Three Loaded STCC application opens and prompts you to select a company.

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## Logging Out

Select the **Sign Out** link in the top right to end a Last Three Loaded STCC session.

# Equipment Search

## Searching Equipment

Equipment Search provides users with insight into the waybills for the last three loaded STCCs. All equipment must be a covered hopper with the mechanical designation of LO and registered in Umler.

Use the following procedure to search for the last three loaded STCCs:

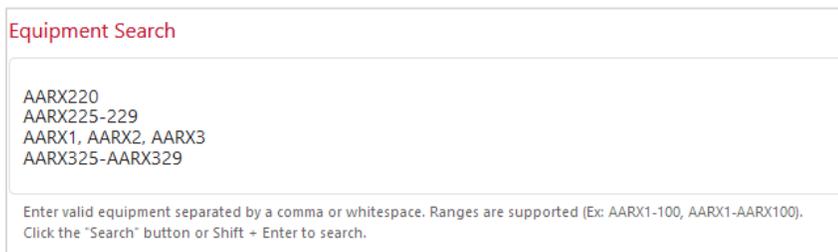
1. Log into Last Three Loaded STCC as described in [Logging In](#). The Last Three Loaded STCC Equipment Search page is displayed.

### Exhibit 4. Equipment Search



2. Enter one or more **Equipment IDs** as a list delimited with Enter and/or delimited with a comma or space and/or entering a range using a hyphen. The search is limited to 200 cars. If more than 200 cars are entered, the system will return the error: “Requested data must be no more than 200 items.”

### Exhibit 5. Equipment Search Supported Ranges



3. Once equipment is entered, the Search button becomes visible. Select **Search**.

**Exhibit 6. Search Results**

Equipment Search

ADMX8, OFCX11001, GACX146

Search Results: 3 [Export to CSV](#)

ID	Equipment ID	STCC ID	STCC Description	Waybill Date	Waybill Equipment Grade	Prior Stencil
1	ADMX 000008	0113215	CORN, SHELLED	2017-05-09	B	
		0113215	CORN, SHELLED	2017-05-03	B	
		0113215	CORN, SHELLED	2017-04-28	B	
2	OCFX 011001	3274110	LM COM QK	2021-08-06	C	
		3274110	LM COM QK	2021-07-06	C	
		3274110	LM COM QK	2021-06-01	C	
3	GACX 000146	2041110	FLOUR,WHEAT	2021-07-23	A	
		2041110	FLOUR,WHEAT	2021-05-03	A	
		2041110	FLOUR,WHEAT	2021-03-09	A	

- Equipment appears in the order it was entered. Select the **ID** or **Equipment ID** column header to change the sort order to ascending, descending or order entered.
- Hover over a **STCC Description** to view the extended description.

**Exhibit 7. View Extended STCC Description**

STCC Description	Waybill Date
CORN, SHELLED	2017-05-09
CORN, SHELLED	CORN (NOT POPCORN) OR MAIZE (NOT POPCORN), SHELLED, DRIED NOT ORGANICALLY GROWN FREE OF FERTILIZER AND ORPESTICIDE APPLICATIONS
CORN, SHELLED	

- Waybill Equipment Grade** shows the grade of the STCC that was last reported on the waybill.
- If the current stencil does not have 5 years of data, the system checks back one prior stencil. When a prior stencil is used to populate the STCC data, it appears in the **Prior Stencil** column (see [Exhibit 8](#) for an example).
- To export your search results to a spreadsheet, select the **Export to CSV** link and open or save the export to your computer.

# Exceptions

In some cases, a STCC ID and STCC Description for the equipment entered may be replaced with an exception in the STCC Description column.

**Exhibit 8. Example of Different Exceptions**

Equipment Search						
ADMX8.RAIL1.RAIL2.BNSF409255.UNPX120646.NAHX322092.OFCX155						
Search Results: 7 <span style="float: right;">Export to CSV</span>						
ID	Equipment ID	STCC ID	STCC Description	Waybill Date	Waybill Equipment Grade	Prior Stencil
1	ADMX 000008	0113215	CORN, SHELLED	2017-05-09	B	
		0113215	CORN, SHELLED	2017-05-03	B	
		0113215	CORN, SHELLED	2017-04-28	B	
2	RAIL 000001		Equipment Not in Umler			
3	RAIL 000002		Equipment Not a Covered Hopper			
4	BNSF 409255		No Loaded STCC in 5 Years			
5	UNPX 120646		Hazmat	2021-02-23	K	
			Hazmat	2021-01-06	K	
			Hazmat	2020-10-13	K	
6	NAHX 322092	1441317	SANDFRAC100MESH	2021-09-15	A	
			Please contact your serving carrier for more information	2021-08-05	A	
			Please contact your serving carrier for more information	2021-06-28	A	
7	OFCX 000155	0113215	CORN, SHELLED	2021-08-11	B	
		0114410	SOYBEANS,DRIED	2021-01-21	B	RRRX 000155
		0113215	CORN, SHELLED	2021-01-10	B	RRRX 000155

These are exceptions that you may see in the **STCC Description** column and their description:

Exception	Description
No Loaded STCC in 5 Years	Equipment must have 3 loaded STCCs within the last five years to appear in the search results
Equipment not in Umler	Only equipment that is registered in Umler can be viewed in this application
Equipment not a Covered Hopper	Only data for Covered Hopper equipment can be viewed in this application
Hazmat	When the load is qualified as hazmat, it will be masked and labeled as Hazmat.
This equipment is currently loaded	When equipment is currently loaded, you'll receive 4 records: one record that says it is currently loaded without the STCC information, and the last 3 loaded STCCs before the current load. Currently loaded equipment status can change quickly.

## Last Three Loaded STCC

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Exception	Description
Please contact your serving carrier for more information	In this case, certain equipment may be flagged to be masked when the equipment is on an Option B Carrier. The first loaded STCC will appear, but the second and third may be masked. When the STCC is not an allergen, the STCC is masked with this exception message, otherwise the allergen STCC information will be displayed.

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## Errors

These errors may appear after you've entered equipment and selected **Search**. Check and fix the Equipment ID(s) and select Search to try again.

Error	Description
Invalid Search: invalid data item string...	Check the <b>Equipment ID</b> , it must have 3 loaded STCCs within the last five years to appear in the search results  or  The <b>Equipment ID</b> entered is not a valid Equipment ID.
Invalid Request Arguments: requested data must be no more than 200 items	More than 200 <b>Equipment IDs</b> have been entered. The system only allows you to enter up to 200 <b>Equipment IDs</b> per search.