

Freight Loss Data Exchange (FLDX) User Guide



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Learning about FLDX

The Freight Loss Data Exchange (FLDX) is a monthly process that is used to exchange foreign line debits for freight claims and produce settlement reports for railroads that participate in the National Damage Prevention and Freight Loss system. The application takes in freight loss data provided by participating roads and forwards freight claim records and a net settlement report. This net settlement report shows the details of the freight loss and damage claims for interline shipments and the portion of the claim that is to be paid by each carrier. The application provides a data consolidation service to the interline carriers where all of the freight loss claim data settlements are assembled into a report that informs each carrier as to their claim liability in relation to all other participating carriers.

System Requirements

For information about the system requirements of Railinc web applications and for information about downloading compatible web browsers and file viewers, refer to the [Railinc UI Dictionary](#).

Accessing the Railinc Customer Success Center

The Railinc Customer Success Center provides reliable, timely, and high-level support for Railinc customers. Representatives are available to answer calls and respond to emails from 7:00 a.m. to 7:00 p.m. Eastern time, Monday through Friday, and provide on-call support via pager for all other hours to ensure support 24 hours a day, 7 days a week. Contact us toll-free by phone at 877-RAILINC (1-877-724-5462) or send an email directly to csc@railinc.com.

Getting Started

The FLDX application uses Railinc Single Sign-On (SSO) which is accessed from the Railinc portal at <https://public.railinc.com>. Select the **Customer Login** link in the upper right corner of the page.

Register to Use Railinc SSO

Each FLDX user must register to use Railinc Single Sign-On. Refer to the [Railinc Single Sign-On User Guide](#) for more information.

Once SSO registration is complete, you must request access to FLDX within SSO.

Role-Based Application

Access and authorization for FLDX is determined when requesting access through Railinc Single Sign On. [Exhibit 1](#) shows the FLDX user roles and tasks. See [Exhibit 2](#) for a complete list of FLDX roles as seen in SSO.

Exhibit 1. User Roles and Tasks

| Task | Description |
|-----------|--|
| FLDX User | User that may submit, update, and view freight loss data on the FLDX application |

Requesting FLDX Access

After authorization to use Railinc SSO is received, you must request general access to FLDX following instructions in the [Railinc Single Sign-On User Guide](#).

Exhibit 2. FLDX Request Permission (requestable by user)

Railinc Data Exchange
Railinc Data Exchange

1 Select Roles 2 Confirm 3 Done

CHDX User (MARK required)
User that may submit, update, and view car hire data on the CHDX application

FLDX User (MARK required)
User that may submit, update and view freight loss data on the FLDX application.

SSDX Threshold Web User (MARK required)
User that may setup threshold and exceptions on the SSDX application

SSDX User (MARK required)
User that may submit, update, and view switching settlement data on the SSDX application

Comments...

Return Next 0/255

When e-mail notification of access to FLDX is received, you can log in and begin using FLDX.

Logging In

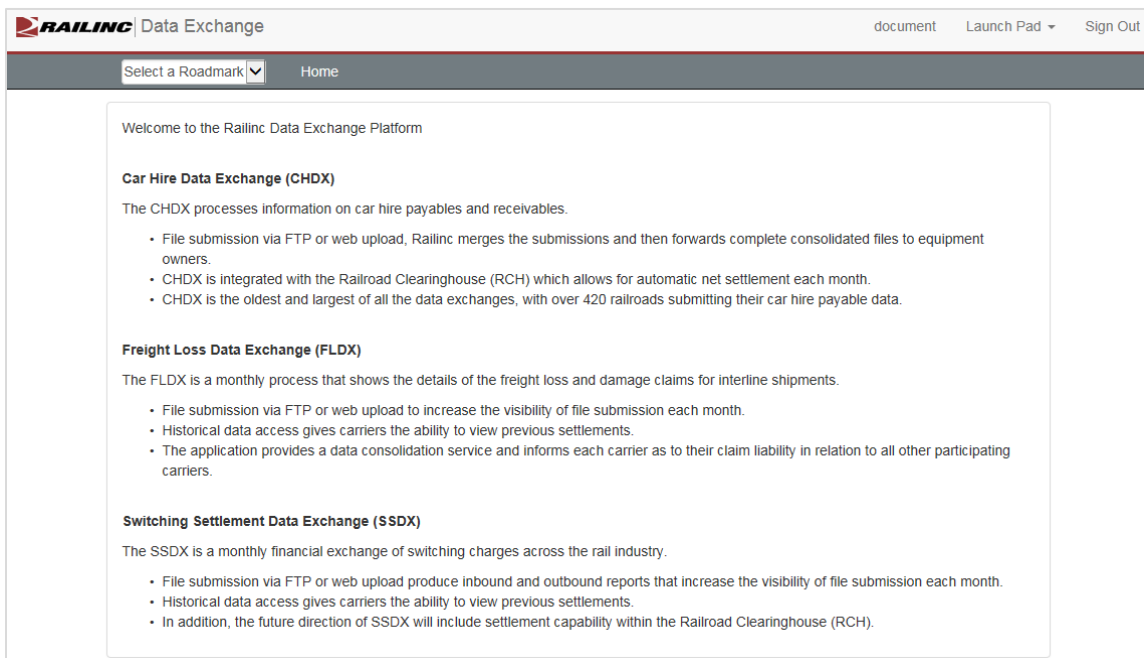
To log into FLDX:

1. Open your internet browser.
2. Enter the following URL: <https://public.railinc.com/>. Select the **Customer Login** link in the upper right corner of the page.
3. In the Account Access panel, enter your User ID and Password. Select **Sign In**. The Railinc Launch Pad is displayed.

Note: For more information about the Launch Pad, refer to the [Railinc Single Sign-On User Guide](#).

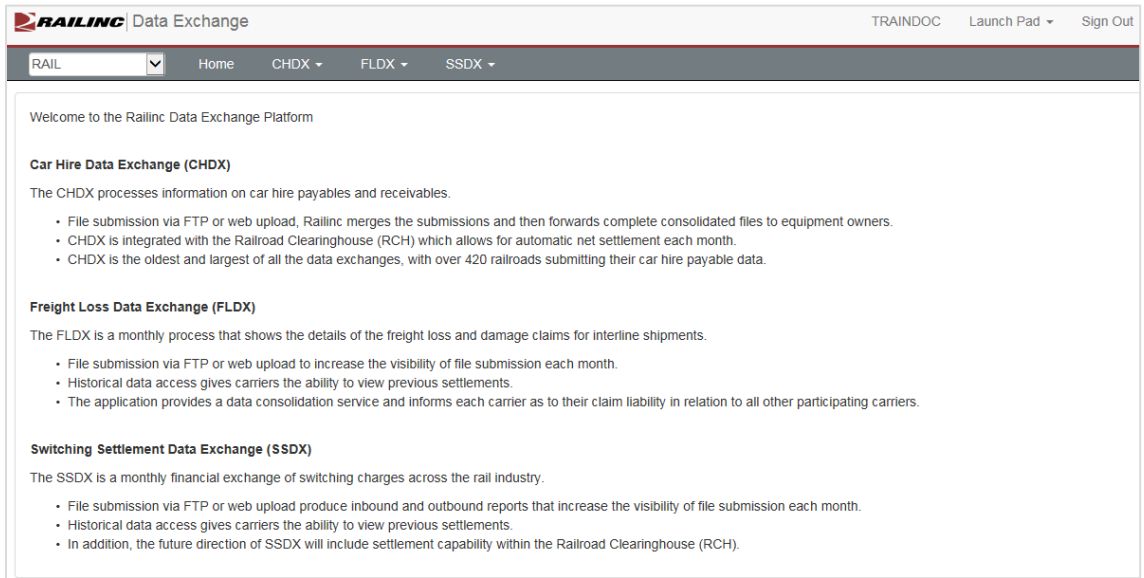
4. In the **My Applications** section, select **Railinc Data Exchange**. The Welcome to the Railinc Data Exchange Platform page is displayed ([Exhibit 3](#)).

Exhibit 3. Railinc Data Exchange Platform



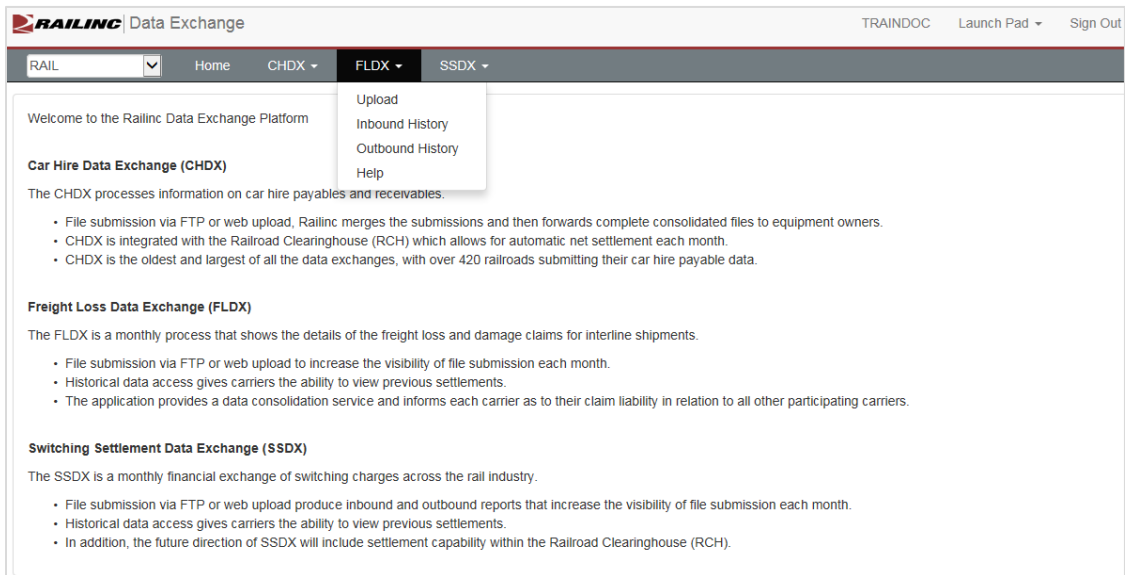
5. From the **Select a Roadmark** dropdown, select the account to manage. The Roadmark field indicates the currently managed company. The FLDX application option is displayed ([Exhibit 4](#)).

Exhibit 4. Railinc Data Exchange Platform with FLDX Option



6. Select the **FLDX** dropdown to see the functions of the FLDX application ([Exhibit 5](#)).

Exhibit 5. FLDX Application Options



Logging Out

Select the **Sign Out** link to end an FLDX session.

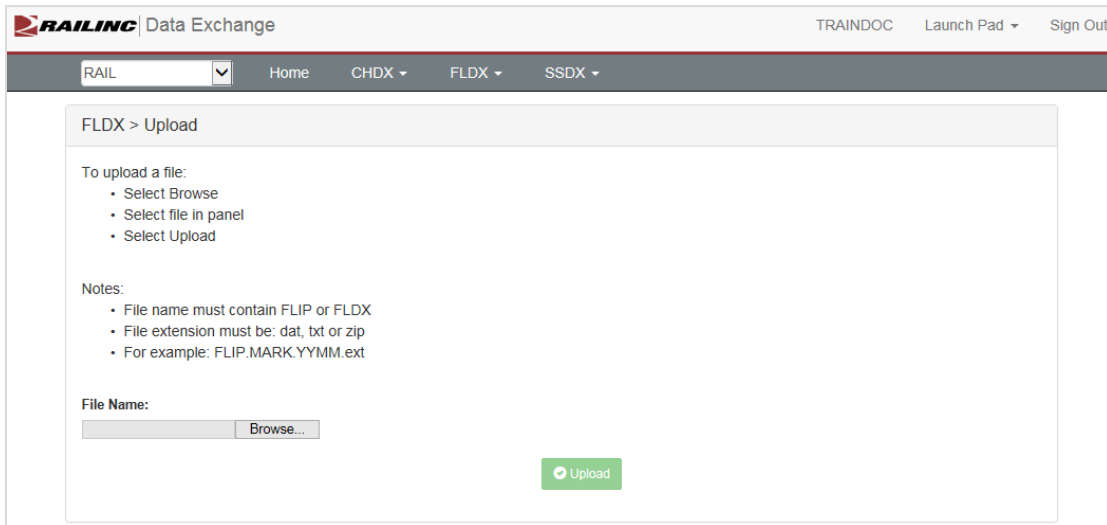
Upload

You can upload FLDX files.

Use the following procedure to upload an FLDX file:

1. Log onto FLDX as described in [Logging In](#) on page 5. Select the FLDX dropdown to display the functions of the FLDX application ([Exhibit 5](#)).
2. Select **Upload**. The Upload page is displayed ([Exhibit 6](#)).

Exhibit 6. FLDX Upload Page



3. Select **Browse**. Select the file to be uploaded from the displayed panel.
4. Once the file to be uploaded appears in the **File Name** field, select the **Upload** button.
5. If successful, a message appears confirming the success of the upload ([Exhibit 7](#)).

Exhibit 7. Upload Confirmation Message

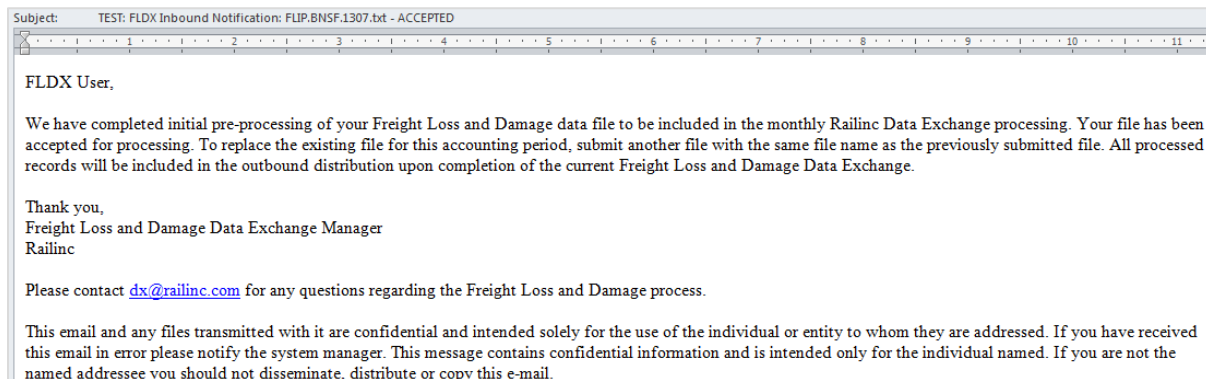


Note: If you attempt to upload a file that already has been uploaded with the same name, the system will ask if you are sure about replacing the file before it is uploaded. Select **Yes** to continue with the replacement or select **Cancel** to cancel.

Notification Email

At the end of processing an uploaded file, Railinc sends an e-mail notification ([Exhibit 8](#)) to advise users that the inbound file was either Accepted or Rejected.

Exhibit 8. Inbound Summary Email Notification



Inbound History

You can view FLDX inbound history files to see historical data.

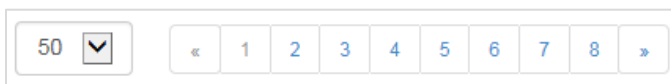
1. Log onto FLDX as described in [Logging In](#) on page 5. Select the FLDX dropdown to display the functions of the FLDX application (see [Exhibit 5](#)).
2. Select **Inbound History**. The Inbound History page is displayed ([Exhibit 9](#)).

Exhibit 9. Inbound History

| Actions | Submitting Roadmark | Inbound File Name | Date Received | Total Records | Transaction Amount | Status |
|---------|---------------------|---|-------------------------|---------------|--------------------|---------|
| Action | AAR | AUTOMATION.FLDX.2014.12.29.08.27.35.dat | 2014/12/29 08:29:59 EST | 534 | \$128,095.65 | Deleted |
| Action | AAR | FLIP.CN.1402.dat | 2014/05/27 15:15:15 EST | 1,110 | \$152,384.38 | Deleted |
| Action | AAR | FLIP.CSXT.0214.DAT | 2014/05/27 14:46:12 EST | 662 | \$92,411.24 | Deleted |
| Action | AAR | FLIP.CPRS.1402.txt | 2014/05/27 14:44:41 EST | 398 | \$391,668.45 | Deleted |
| Action | AAR | FLDX.CPRS.1306.txt | 2014/02/13 18:10:23 EST | 568 | \$115,744.06 | Deleted |
| Action | AAR | FLDX.NS.1309.multiFolders2.zip | 2013/10/07 10:44:26 EST | 5 | \$266.17 | Deleted |

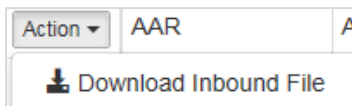
3. As needed, use the available filters (month, year or mark) to narrow the number of displayed records.
4. As needed, sort the displayed records table columns, ascending or descending, by clicking the desired header column.
5. As needed, use the display and navigation options ([Exhibit 10](#)) to modify the number of displayed records or to move to the next page of records.

Exhibit 10. Record Display and Navigation Options



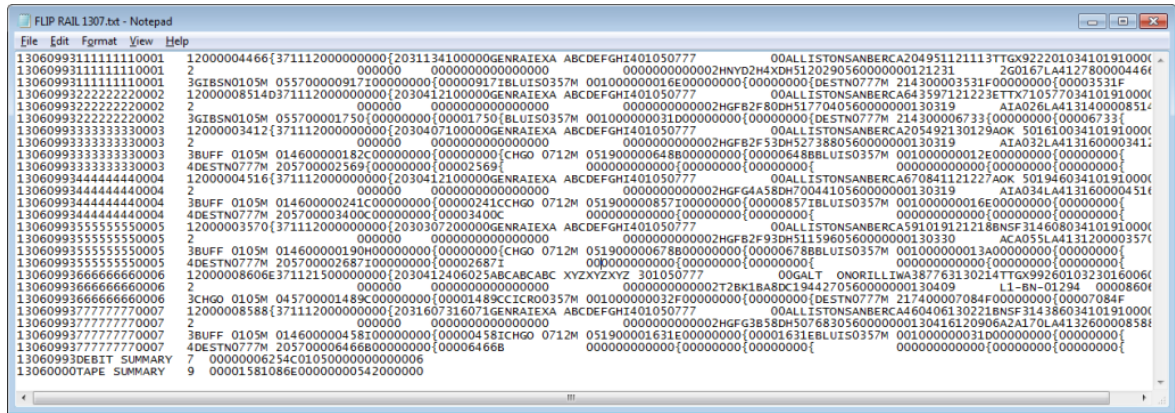
6. Select the Action dropdown next to the inbound file row that you want to download. The download option appears ([Exhibit 11](#)).

Exhibit 11. Download Action Drop-down



7. To download an inbound history record, select its row and then select **Download Inbound File**. Select to either open or save the file. When opened the file opens as a .txt file (see [Exhibit 12](#)).

Exhibit 12. Inbound File (.txt format)



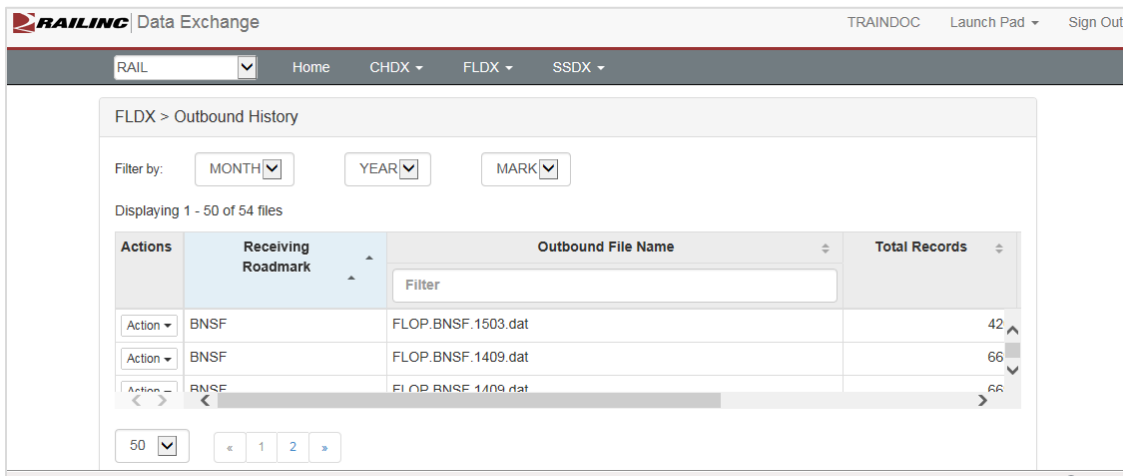
Outbound History

You can view FLDX outbound history files.

Use the following procedure to view and download outbound history records:

1. Log onto FLDX as described in [Logging In](#) on page 5. Select the FLDX dropdown to display the functions of the FLDX application ([Exhibit 5](#)).
2. Select **Outbound History**. The Outbound History page is displayed ([Exhibit 13](#)).

Exhibit 13. Outbound History



3. As needed, use the available filters (month, year or mark) to narrow the number of displayed records.
4. As needed, sort the displayed records table columns, ascending or descending, by clicking the desired header column.
5. As needed, use the display and navigation options ([Exhibit 10](#)) to modify the number of displayed records or to move to the next page of records.
6. Select the Action dropdown next to the inbound file row that you want to download. The download options appear (similar to [Exhibit 11](#)).
7. Select **Download Outbound File**. Select to either open or save the file.